

HEALTH AND WELLBEING BOARD			
<b>Report Title</b>	Health and Wellbeing Board Work Programme		
<b>Contributors</b>	Service Manager, Strategy and Policy (Community Services, London Borough of Lewisham).	Item No.	6
<b>Class</b>	Part 1	Date:	24 March 2015

## 1. Purpose

- 1.1 This report presents the Health and Wellbeing Board with a draft work programme (included as Appendix 1) for discussion and approval.

## 2. Recommendations

- 2.1 Members of the Health and Wellbeing Board are invited to:

- Approve the draft work programme
- Agree the frequency of Health and Wellbeing Board meetings for the forthcoming year
- Propose items to be scheduled for the forthcoming year
- Agree the proposed process for agenda planning and the distribution of reports.

## 3. Strategic Context

- 3.1 The activity of the Health and Wellbeing Board (HWB) is focussed on delivering the strategic vision for Lewisham as established in *Shaping our Future – Lewisham’s Sustainable Community Strategy* and in Lewisham’s Health and Wellbeing Strategy.
- 3.2 The work of the Board directly contributes to *Shaping our Future’s* priority outcome that communities in Lewisham should be Healthy, active and enjoyable - where people can actively participate in maintaining and improving their health and wellbeing.
- 3.3 There are a number of core duties defined in the Health and Social Care Act 2012 which underpin the work of Health and Wellbeing Boards. These include:
- To encourage the integration of health and social care commissioning and provision;
  - To undertake a Joint Strategic Needs Assessment (JSNA) to identify the health and wellbeing priorities of the local population;

- To develop a joint Health and Wellbeing Strategy outlining how the board intends to achieve improvements to local health outcomes.

#### **4. Background**

- 4.1 The work programme is a key document for the Health and Wellbeing Board. It allows the Board to schedule activity, reports and presentations across the year. It also provides members of the public and wider stakeholders with a clear picture of the Board's planned activity.
- 4.2 The HWB has agreed that the work programme would include the following standing items:
- progress in relation to the Health and Wellbeing Strategy
  - progress in relation to the Adult Integrated Care Programme
- 4.3 The HWB is also required to consider the Joint Strategic Needs Assessment. It has been proposed that the Health and Wellbeing Strategy Implementation Group takes responsibility for reviewing and assessing recommendations from completed JSNA topics and proposing priorities to the Health and Wellbeing Board.
- 4.3 The HWB has agreed to consider and approve the work programme at every meeting. In adding items to the work programme, the Board has agreed to specify the information and analysis required in the report, so that report authors are clear as to what is required.
- 4.4 The Health and Wellbeing Board Agenda Planning Group may also propose items for inclusion on the work programme, and will seek approval for their inclusion from the Board.

#### **5. Work programme**

- 5.1 The draft work programme (see Appendix 1), includes key items which the Board will need to consider over the course of 2015/16.
- 5.2 As agreed by the HWB at its meeting on 3 July 2014, the work programme has been amended to include an update on the Autism Strategy and an update on progress in relation to a Food Summit. The items have been scheduled for January and March 2015 respectively.
- 5.3 The following items have been deferred from the March meeting:
- Children and Young People's Plan (deferred to May 2015)
  - Autism Strategy (deferred to May 2015)
  - Integrated Inspections and Joint Inspections of the Local Safeguarding Children Board (deferred to May 2015)
  - Food Summit Findings (deferred to September 2015)

- 5.4 The Performance Dashboard Update has been deferred from the May and November 2015 meetings to the July 2015 and January 2016 meetings. The timing will enable the Public Health team to provide up to date performance information on a wider range of indicators.
- 5.5 The following items have been proposed by the Agenda Planning Group:
- Health and Wellbeing Strategy Implementation Group: Action Plan – end of year report and proposed actions for 2015-2018 (May 2015 HWB meeting)
  - CCG Operating Plan 2015/16 (May 2015 HWB meeting)
  - Healthwatch Annual Report (July 2015 HWB meeting)
  - Annual Public Health Report (September 2015 HWB meeting)
  - Sexual Health Strategy (November 2015 HWB meeting)
- 5.6 The following items have been requested by the HWB but are yet to be scheduled:
- Blueprint for the health and care system
  - Brief interventions update
  - Health Checks programme progress update
- 5.7 As outlined in 5.1, the draft work programme includes the key areas that the Board is required to consider. HWB members are asked to propose additional items for the work programme for 2015/16 to reflect the Board's priorities.
- 5.8 In considering the work programme, the Board may wish to consider the frequency of meetings. An increasingly effective agenda planning process may enable the Board to meet less frequently in future.

## **6. Agenda Planning**

- 6.1 Following the HWB Away Day in July 2014, a new process for submitting reports and approving the agenda was implemented, providing HWB members with an opportunity to shape the agenda. In response to the limited feedback on the proposed agenda, the Agenda Planning Group has developed a process of agreeing which papers will be for discussion and information in advance. It is proposed that this process continue but that papers are distributed to HWB members 5 days before the public despatch rather than 2 weeks before. This will reduce the burden on HWB members but ensure members retain an opportunity to influence the agenda.
- 6.2 The Agenda Planning Group has broadened its membership to include representatives from Voluntary Action Lewisham and Lewisham and Greenwich Healthcare Trust. The Group will continue to review its membership to ensure that partners across the health and care sector can effectively contribute to the HWB agenda.

6.3 Upon agreement of the work programme, the Health and Wellbeing Agenda Planning group will request the necessary reports and activities.

## **7. Financial implications**

7.1 There are no specific financial implications arising from this report or its recommendations.

## **8. Legal implications**

8.1 The Equality Act 2010 (the Act) introduced a new public sector equality duty (the equality duty or the duty). It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

8.2 In summary, the Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

8.3 The duty continues to be a “have regard duty”, and the weight to be attached to it is a matter for the Mayor, bearing in mind the issues of relevance and proportionality. It is not an absolute requirement to eliminate unlawful discrimination, advance equality of opportunity or foster good relations.

8.4 The Equality and Human Rights Commission has recently issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled “Equality Act 2010 Services, Public Functions & Associations Statutory Code of Practice”. The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found at: <http://www.equalityhumanrights.com/legal-and-policy/equalityact/equality-act-codes-of-practice-and-technical-guidance/>

8.5 The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:

1. The essential guide to the public sector equality duty

2. Meeting the equality duty in policy and decision-making
  3. Engagement and the equality duty
  4. Equality objectives and the equality duty
  5. Equality information and the equality duty
- 8.6 The essential guide provides an overview of the equality duty requirements including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty, including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at:  
<http://www.equalityhumanrights.com/advice-and-guidance/publicsector-equality-duty/guidance-on-the-equality-duty/>
- 8.7 Members of the Board are reminded that under Section 195 Health and Social Care Act 2012, health and wellbeing boards are under a duty to encourage integrated working between the persons who arrange for health and social care services in the area.
- 9. Equalities implications**
- 9.1 There are no specific equalities implications arising from this report or its recommendations.
- 10. Crime and disorder implications**
- 10.1 There are no specific crime and disorder implications arising from this report or its recommendations.
- 11. Environmental implications**
- 11.1 There are no specific environmental implications arising from this report or its recommendations.

If there are any queries on this report please contact Carmel Langstaff, Service Manager – Strategy and Policy, Community Services, London Borough of Lewisham on 0208 314 9579 or by e-mail at [carmel.langstaff@lewisham.gov.uk](mailto:carmel.langstaff@lewisham.gov.uk)

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